

Calvary Chapel Christian Academy

27912 Adams Avenue
Menifee, CA 92585
(951) 928-1166

Employment Application (CONFIDENTIAL)

Nondiscrimination Policy

Your interest in Calvary Chapel Christian Academy is appreciated. It is the policy of Calvary Chapel Christian Academy to not discriminate on the basis of race, color, national origin, sex, age, or disability in employment, in its programs or activities, as required by federal and state laws (to the extent applicable to the School). As a religious educational institution, Calvary Chapel Christian Academy is permitted and reserves the right to prefer employees or prospective employees on the basis of religion. This position requires that the person who is selected be a committed Christian who is in agreement with the precepts of the Bible, which governs Calvary Chapel Christian Academy.

For best consideration, please return this application with an attached resume and all unofficial transcripts to the address above.

PERSONAL INFORMATION

Full Name: _____
 First Middle Last

Date of Application: _____ Date Available: _____

Current Address: _____
 Street City State Zip

Contact Telephone: (_____) _____ Other/Cell: (_____) _____

Contact Email Address: _____

POSITION DESIRED

Specific Grade Level Preferred (K-6): _____

PRESENT EMPLOYMENT

Current Position: _____ Current Employer: _____

Present Salary: _____ Length of time in current position: _____

Reason for seeking new employment: _____

WORK EXPERIENCE

Please list your work experience for the past 5 years, most recent first. Use an additional sheet if necessary. Make account for any non-working time (i.e.- unemployed, household duties, stay at home parent, laid off, etc.).

1. Name of Company: _____

Address: _____
Street City State Zip

Contact Person: _____ Phone Number (_____)_____

Position Held: _____ Pay Rate: _____

Description of Duties: _____

Date Started: _____ Date Left Company: _____

2. Name of Company: _____

Address: _____
Street City State Zip

Contact Person: _____ Phone Number (_____)_____

Position Held: _____ Pay Rate: _____

Description of Duties: _____

Date Started: _____ Date Left Company: _____

3. Name of Company: _____

Address: _____
Street City State Zip

Contact Person: _____ Phone Number (_____)_____

Position Held: _____ Pay Rate: _____

Description of Duties: _____

Date Started: _____ Date Left Company: _____

EDUCATIONAL EXPERIENCE

Name and Address of High School: _____

Name and location of schools attended beyond high school:

Name	Location	Major Hours	Minor Hours	Certificate or Degree	Date Earned

PERSONAL AND SPIRITUAL LIFE (Use additional paper if necessary)

When did you receive Jesus Christ as your Lord and Savior? _____

What church do you presently attend? _____

In what capacity have you been involved in your church's ministries? _____

Do you feel that God has called you to work in Christian education? (Explain) _____

Do you believe that you are scripturally knowledgeable enough to teach the Bible to children?

Have you ever led a person to Jesus Christ? (Explain) _____

List four Bible verses that you would use in leading someone to faith in Jesus Christ:

Describe your personal testimony: _____

What is your personal philosophy of Christian education? _____

Why are you interested in working at a Christian school, specifically Calvary Chapel Christian Academy?

PROFESSIONAL REFERENCES

Please list three (3) references (other than family members) that we can contact before a determination of employment is made (One must be a pastor of the congregation in which you fellowship).

Name and Position	How long has this person known you?	Address	Phone Number

BEHAVIORAL STANDARDS AFFIRMATION

Certain Behaviors are expressly prohibited in scripture and therefore should be avoided by all employees. Without limiting these prohibitions, examples of these prohibited behaviors include theft, lying, dishonesty, gossip, slander, backbiting, sarcasm, profanity, vulgarity, sexual promiscuity (including adultery, homosexual behavior, premarital sex), immodest dress, drunkenness, and occult practices. In addition, an employee may not use (1) tobacco, (2) alcoholic beverages, or (3) controlled substances.

Do you agree with the terms of the Behavioral Standards Affirmation? Yes _____ No _____

APPLICANT DECLARATION OF ETHICAL AND MORAL INTEGRITY

As an applicant for a position at Calvary Chapel Christian Academy, I declare that with regard to my personal moral and ethical character and conduct as of this date, I am not, nor have been in the past engaged in inappropriate conduct towards minors, nor do I have an inclination toward such conduct (as per California Education Code 33190 and California State penal Code 290.95). Inappropriate conduct includes the following: verbal, physical or sexual abuse as defined by the Bible and state law. I do declare that the above statement is factual and true. By affixing my signature, I declare that I meet the standards contained in this declaration.

Full Name (print): _____

Signature: _____ Date: _____

APPLICANT’S CERTIFICATION AND AGREEMENT

I understand that the information that I have provided in this application may be verified by Calvary Chapel Christian Academy. I authorize Calvary Chapel Christian Academy to contact any person or organization to obtain information concerning me, including, but not limited to, employers, organizations, supervisors, and references that I have listed (in accordance with California Education Code 44031). I hereby release and agree to hold harmless from liability any person(s) or organization(s) who provides information, or references about me to Calvary Chapel Christian Academy, or it’s employees or agents. I also hereby release and agree to hold harmless Calvary Chapel Christian Academy and it’s past, present and future directors, officers, employees, volunteers, and agents with respect to the obtaining of such information about me.

I understand that Calvary Chapel Christian Academy will require me to submit a fingerprint check by the FBI and possibly other federal and state authorities (in accordance with California Education Code 44237). I agree to fully cooperate in providing and recording my fingerprints as necessary for such an investigation. I understand and agree that any offer of employment that I may receive from Calvary Chapel Christian Academy is conditioned upon the receipt of background information, including criminal background information. Calvary Chapel Christian Academy may refuse employment or terminate conditional employment if Calvary Chapel Christian Academy deems any background information unfavorable or to reflect adversely on Calvary Chapel Christian Academy or on myself as a Christian role model. I also understand that this is only an application for employment and that no employment offer is being made at this time.

I certify that all information in this Application for Employment is accurate to the best of my knowledge. I understand that (1) falsification of information in this application will result in its cancellation, and If I am employed with Calvary Chapel Christian Academy, may be cause for immediate dismissal; (2) employment is subject to satisfactory reference and employment checks, including FBI and State background checks, as well as the verification of employment; (3) employment is subject to compliance with the requirements of the Immigration Reform and Control Act of 1986.

I certify that I agree with the Calvary Chapel Christian Academy’s nondiscrimination statement on page 1 of the application.

CAUTION: THIS STATEMENT CONTAINS A RELEASE. PLEASE READ CAREFULLY.

Full Name (Print): _____

Signature: _____ Date: _____